

For the health of the residents and staff the Township of Lacey will be closing the Town Hall Offices to the Public and Vendors starting Monday, March 16, 2020 until further notice.

The Township and the Office of Emergency Management continue to monitor the ever-changing situation with COVID-19.

All departments will be available to assist the residents by phone, fax, email, US Mail or the drop boxes that are in front of Town Hall (818 Lacey Road) and Construction/Zoning (124 South Main Street).

A resident can set up an appointment to meet with the Department Head outside the office by contacting the department. A meeting can be set up based on need and if it cannot be handled over the phone.

Please know the Township will require all inquirers to answer the below specific screening questions, prior to setting up an appointment.

**Questions to be asked prior to setting up appointment:**

- Are you having flu-like symptoms, such as fever, cough, or shortness of breath?
- In the last 14 days have you traveled to a high-risk area for transmission of COVID-19?
- Have you been in close contact with someone confirmed or is being evaluated for COVID-19?
- Are you now or have you been under quarantine?

**Construction/Zoning Inspections:**

The Township of Lacey will continue to inspect – New Construction only or Life Safety issues.

- Please Note: If there are people living in a home that needs to be inspected, this will be postponed until a later date.

- All other inspections will need to be assessed on an as needed basis. All residents/developers/builders will need to answer the specific screening questions. Please call the Construction and Zoning Office 609-693-1100, ext 2252.

**Below is a reminder of how you can handle items with Township Business without face to face contact.**

Main Town Hall phone # 609-693-1100

Ext 2200/2222 – Reception/Clerk's Office – laceyclerk@laceytownship.org

Ext 2252/2254– Construction/Zoning Office

Ext. 2262– Municipal Court  
Ext. 2210 – Tax Office

**Police Department 609-693-6636 – Police Dept. Vestibule will remain open**

The Township Committee and the Office of Emergency Management encourage everyone to adhere to precautions related to hand-washing, hygiene and social distancing. As recommended no gatherings over 50 people for the next 8 weeks.

The recommendations are changing continually and rapidly.

The Public is encouraged to utilize the Township's website: [www.laceytownship.org](http://www.laceytownship.org)

The website is a great way to interact with the Township offices from a distance. Requests for Township services can be entered through the Website and e-mailed direct to the Department: <http://www.laceytownship.org/content/3932/4349/default.aspx>

Tax payments can be done via the Township's website: <https://apps.hlssystems.com/Lacey/PropertyTaxInquiry>

Payment for Taxes: Checks can be dropped in envelope in the mailbox in front of Town Hall, 818 Lacey Road at any time. <https://apps.hlssystems.com/Lacey/PropertyTaxInquiry>

Construction & Zoning Office – The Township has a Drop box on the southern front side of the building – 124 South Main Street for permits & payments.

**FORMS:**

Township Municipal forms including Construction & Zoning, Clerk's Office can be located: <http://www.laceytownship.org>

Recycling question; Recycling Coach: <http://www.laceytownship.org/lacey-recycling>

The Township Committee along with the Office of Emergency Management will continue to monitor the information regarding COVID-19. The Township of Lacey Office of Emergency Management will remain the lead agency in our Township.

Sincerely,  
The Township of Lacey Committee & Office of Emergency Management